

Borough Council of
**King's Lynn &
West Norfolk**



Regeneration and Development Panel

Agenda

Tuesday, 30th July, 2019
at 6.00 pm

in the

**Council Chamber
Town Hall
Saturday Market Place
King's Lynn**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
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Friday 18th July 2019

Dear Member

Regeneration and Development Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 30th July, 2019 at 6.00 pm** in the **Council Chamber - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Minutes (Pages 7 - 13)

To approve the minutes of the previous meeting.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. Chairman's Correspondence

If any.

7. South Lynn Brick Kiln (15 minutes)

Councillor Kemp has requested that this item be added to the Agenda as follows:

"In a recent Lynn News poll, 80% of the public want this important heritage asset saved but the owner has been in dereliction of its duty and has now signed a Demolition Order. The owner is the Borough Council. There are important questions to answer, why the Borough –

- *Allowed a heritage listed asset, protected under Planning Law, to fall into disrepair*
- *Requested its delisting without proper public consultation*
- *Has now signed a Demolition Order*
- *Failed to consider the need to preserve heritage assets in deprived areas and provide proper access to it*

Its artistic and literary significance as the same, or only surviving, local example of the innovative South Lynn Brick Kiln painted by local artist Henry Baines, to be the subject of a Lynn Museum exhibition next year, built by the Bardell family, whose son is commemorated in All Saints Church.

How it can be restored, placed on the Heritage Day List of events and used as an educational asset and promotional aid to the Enterprise Zone?"

For information, Historic England have provided a detailed assessment setting out why they felt the building did not meet the criteria for inclusion on the Statutory List. Which states: "The kiln was first listed in 2003 on the basis of what was then known about its date, type and context. Since that time, detailed information on the significance of a widerange of historic building types, including those which form parts of integrated or multi-component sites such as brick and tile works or textile factories has been produced by Historic England in the form of Listing Selection Guides which offer guidance on designation assessments. In instances where we believe sufficient justification exists for a different evaluation of special interest – as in this instance, in respect of the dating of the kiln, the incompleteness of the site and

the relative significance of the kiln type in a national context – Historic England will make a recommendation to the Secretary of State which reflects that changed evaluation.”

8. **Full Year 2018-2019 Performance Monitoring Report (10 mins)** (Pages 14 - 19)

9. **King's Lynn Transport Study (25 minutes)** (Verbal Report)

An update will be provided to the Panel.

More information is available at https://www.west-norfolk.gov.uk/info/20010/regeneration/696/kings_lynn_transport_study

King's Lynn Transport Study Documents are available to view at https://www.west-norfolk.gov.uk/downloads/download/768/kings_lynn_transport_study_documents

10. **Guildhall Workshop Session (40 minutes)** (Verbal Report)

Officers will provide and update and then Members of the Panel will participate in a Workshop session.

11. **Work Programme and Forward Decision List** (Pages 20 - 26)

12. **Exclusion of Press and Public**

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.

13. **EXEMPT - Nelson/Boal Quay Development Update (10 minutes)** (Verbal Report)

RETURN TO OPEN SESSION

14. **Date of the next meeting**

To note that the next meeting of the Regeneration & Development Panel is scheduled to take place on Tuesday 10th September 2019 at 6.00pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

To:

Regeneration and Development Panel: Miss L Bambridge, J Bhondi, F Bone, Mrs J Collingham (Chair), M de Whalley, M Howland, B Jones, J Lowe, C Manning, T Parish (Vice-Chair), S Patel and D Whitby

Portfolio Holders:

Councillor Richard Blunt – Portfolio Holder for Development

Councillor Peter Gidney – Portfolio Holder for Project Delivery

Councillor Brian Long – Leader of the Council

Councillor Mrs Elizabeth Nockolds – Portfolio Holder for Culture, Heritage and Health

Officers

Chris Bamfield – Executive Director

Mark Fuller – Principal Project Surveyor

Alan Gomm – LDF Manager

Ged Greaves – Senior Policy and Performance Officer

Matthew Henry – Property Services Manager

Dave Robson – Environmental Health Manager

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

REGENERATION AND DEVELOPMENT PANEL

Minutes from the Meeting of the Regeneration and Development Panel held on Tuesday, 11th June, 2019 at 6.30 pm in the Council Chamber - Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillors Mrs J Collingham (Chairman), Miss L Bambridge, J Bhondi, F Bone, M de Whalley, M Howland, B Jones, J Lowe, C Manning, T Parish, S Patel, D Whitby.

OTHER MEMBERS PRESENT: Councillors Beal, Kemp, Moriarty, Morley, Pope, Rust and Ryves.

PORTFOLIO HOLDERS:

Councillor P Gidney – Cabinet Member for Project Delivery
 Councillor P Kunes – Cabinet Member for Commercial Services
 Councillor B Long – Leader of the Council
 Councillor G Middleton – Cabinet Member for Business Development
 Councillor Mrs E Nockolds – Cabinet Member for Culture, Heritage and Health

OFFICERS:

Chris Bamfield – Executive Director
 Philip Bayfield – Corn Exchange Manager
 Mark Fuller – Principal Project Surveyor
 Neil Grommet – Chief Operating Officer, Alive Management
 Ray Harding – Chief Executive
 Matthew Henry – Property Services Manager
 Humphrey Jamieson – HAZ Programme Manager
 Steven King – THI Project Officer

RD1: APPOINTMENT OF VICE CHAIRMAN

RESOLVED: Councillor Parish was appointed Vice Chairman for the Municipal Year.

RD2: APOLOGIES FOR ABSENCE

None.

RD3: MINUTES

RESOLVED: The minutes from the previous meeting were agreed as a correct record and signed by the Chairman.

RD4: DECLARATIONS OF INTEREST

Councillor Kemp declared an interest as a Norfolk County Councillor.

RD5: **URGENT BUSINESS**

There was none.

RD6: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillors Beal, Kemp, Moriarty, Morley, Pope, Rust and Ryves for Agenda item RD12.

The Councillors present under Standing Order 34 were also invited by the Chairman to participate in the Workshop Session under item RD9.

RD7: **CHAIRMAN'S CORRESPONDENCE**

There was none.

RD8: **APPOINTMENTS TO TASK GROUPS AND INFORMAL WORKING GROUPS**

The Panel considered the report which had been circulated with the Agenda. A brief overview of the work of the Custom Build and Self Build Policy Development Task Group was provided to the Panel.

The Panel also noted that, should the need arise, the Informal Working Groups which were to be disbanded could be revived or new Informal Working Groups could be established.

RESOLVED: 1. That the Custom and Self Build Policy Development Task Group continues to operate and the Democratic Services Officer be instructed to seek Membership of the Task Group from the Group Leaders for the 2019/2020 municipal year. The Panel resolved that the Task Group should be made up of 4 Members (2 Conservative, 1 Independent and 1 Labour).

2. The following Informal Working Groups to be disbanded as they have concluded their work:

- Guildhall Informal Working Group
- Riverfront Informal Working Group
- Heritage Action Zone Unlocking Brownfield Sites Informal Working Group

RD9: **HIGH STREETS AND HERITAGE ACTION ZONE**

Officers provided information on the High Street Heritage Action Scheme and the funding opportunity, as included in the attached presentation.

The Property Services Officer provided some background information on the Scheme, explaining that the Historic England Urban Panel had previously identified King's Lynn as an area of significance and had encouraged it to apply for Heritage Action Zone status. King's Lynn had subsequently been designated as one of only a handful of Heritage Action Zones in the country.

Members broke out into groups for a workshop session to consider if a bid should be submitted to the fund, how much should the Council bid for, what areas should be focussed on and should public realm improvements be included.

The Panel was informed that £40 million was available in the fund countrywide and Councils could submit bids ranging from £250,000 to £2 million, with the expectation that this would be match funded.

Feedback from the workshop sessions included:

- The town centre offer needed to focus on offering something that could not be provided on the internet. Move away from retail, which could be done online at home and focus on leisure and restaurants.
- The offer needed to be suitable for all age groups.
- Play areas and soft play complex.
- Utilise the post office building. It could be converted into small units.
- Utilise the space above shops for flats. Living above flats would help bring activity into the town centre. Rent rates could be capped to encourage people to move into the town centre.
- Car parking needed to be considered if more people were being encouraged to live in the town centre.
- Creative Hub/IT cafes to bring in young people.
- Relocate the library into the town centre.
- Men's shed.
- Crafting and sewing.
- Indoor skate park in the town centre.
- Street Art.
- Greenery and water features.
- Some money to be used for public realm to soften some areas and combine this with street art.
- Exhibition space.
- Look at other funding opportunities for public realm.
- Work in partnership with charities and youth based organisations.
- Use vacant units for pop up shops and give people the opportunity to test new businesses.

- Refurbish shop fronts.
- Encourage development around the bigger units.

Each of the breakout groups had different thoughts on how much the Council should bid for, ranging from £1 to £1.25 million.

The Chairman thanked Members for their contributions.

RESOLVED: The feedback from the workshops would be used to assist with the application for funding.

RD10: **WORK PROGRAMME AND FORWARD DECISION LIST**

The following items were suggested for addition to the Work Programme:

- Walk around King's Lynn.
- Southgates.
- Flood Risk. The Panel was informed that this item would fall within the remit of the Environment and Community Panel.

RESOLVED: The Panel's Work Programme was noted.

RD11: **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

RD12: **CORN EXCHANGE CINEMA PROPOSALS**

Members of the Panel had conducted a tour of the Corn Exchange and the proposed cinema area, prior to the meeting.

The Executive Director presented Members with information on the proposals and the report that would be presented to Cabinet on 18th June.

Councillor Beal addressed the Panel under Standing Order 34 and officers responded to questions relating to the cost of showing a film and the percentage which would be payable to the film provider. Information was also provided on the ticket price and occupancy rates. Councillor Beal referred to other cinemas in the area, including attendances at Hunstanton.

The Executive Director referred to the Consultant's report which had been presented to Cabinet in October 2018 and provided more information on costs, projected profits and a sensitivity test.

Councillor Morley addressed the Panel under Standing Order 34 and commented that the risk and cost was too high and he was suspicious of the data which had been included in the report. He also commented that if there was a demand for a greater cinema offer in King's Lynn, then surely a large multiplex would have already taken advantage of this. Councillor Morley also commented that the space could perhaps be better utilised to accommodate the needs of young people. The Executive Director responded that multiplex cinemas had been interested in coming to King's Lynn, but it was important to encourage people into the town centre and protect the existing offer at the Majestic. The Executive Director explained that the owner of the Majestic had been supportive of the proposals. It was also explained that the idea of the cinema had originally been considered as part of the Guildhall redevelopment, making use of the White Barn. However plans for the Guildhall had now moved on.

Councillor Moriarty addressed the Panel under Standing Order 34. He was concerned that the market could change in the future and there could be less demand for cinemas with films being made available at home earlier. He did agree that it was important to bring life into the town centre, but car parking would need to be considered. The Executive Director acknowledged the concerns, which were mirrored by the industry as a whole.

Councillor Lowe raised concerns about competition between the Corn Exchange and the Majestic. He was also concerned that there were not enough restaurants available in King's Lynn to support the early evening economy. It was explained by officers that programming would be looked at and that the owner of the Majestic had been supportive of the proposals. The Portfolio Holder for Project Delivery, Councillor Gidney, commented that he felt that King's Lynn had a lot to offer, it was important to continue to build on the offer for the future and that there were a lot of restaurants available in the evening. He also commented that an out of town cinema would have a detrimental effect on the Majestic.

Councillor Lowe commented that an out of town cinema would be better as it would be modern and attractive. The Chairman, Councillor Mrs Collingham commented that it was important to attract people to the town centre which would benefit businesses and retailers.

Councillor Bone commented that consideration needed to be given to parking charges as the Lite cinema at Wisbech had free parking. Councillor Bone commented that he felt that the costs had been played down and the rewards exaggerated.

Councillor de Whalley commented that he had concerns over the business plan, but that it was important for King's Lynn to be resilient and plan for the future.

The Vice Chairman, Councillor Parish referred to how the costs would be funded and the payback period. The Executive Director explained that advice had been provided from the Finance Department on the payback period.

In response to a question from Councillor Lowe, the Executive Director explained that alternative uses for the space at the Corn Exchange had been looked at, including Theatre space; however this did not provide a return on investment.

Councillor Patel commented that he thought the proposals were fantastic and would benefit the town centre. He also commented that it was good that the works would incorporate necessary repairs and refurbishment such as the roof and the toilets.

Councillor Pope addressed the Panel under Standing Order 34. In response to a question regarding the roof, the Executive Director commented that it would be fully insulated and meets building regulation requirements. The costs associated with the roof works included removal of the glass roof.

In response to a question from Councillor Bone it was explained that there was a window when there would be no performances within which the works could start. The proposed cinema area could then be isolated and work could continue as required.

The Portfolio Holder for Culture, Heritage and Health thanked the Panel for their comments regarding the proposals. She commented that it was important to continue to improve the offer in King's Lynn and support businesses, retailers and the evening economy. She also referred to the current Corn Exchange subsidy and how the cinema would improve the offer available to residents and tourists.

Councillor Rust addressed the Panel under Standing Order 34. She commented that she did not oppose the proposal but was concerned that the cost of tickets would present a barrier to some people.

Councillor Lowe reiterated the concerns of Councillor Rust. He also commented that technology and industries were constantly changing and asked if there would still be a demand for cinemas in ten years' time.

The Portfolio Holder for Business Development referred to the Future High Streets Fund which was available to bid for and he commented that King's Lynn needed to be made into a destination and the offer increased. He explained that government funding to council's was

reducing and Council's needed to look at ways to be commercial and raise income.

The Chairman, Councillor Collingham thanked the Panel for their comments. She commented that she was in support of the proposals but acknowledged there was an element of risk.

RESOLVED: That the Regeneration and Development Panel support the recommendations to Cabinet, as set out below:

1. Agree to proceed with the Corn Exchange cinema proposals and amend the Capital Programme as detailed in the report at 2.4.5.
2. Include options in the tender for ground floor toilets, façade, foyer area as separate cost items.
3. Delegate authority to the Executive Director, Commercial Services in consultation with the Portfolio Holder to proceed with the procurement and construction of the cinema screens and associated works.

RD13: **DATE OF THE NEXT MEETING**

The next meeting of the Regeneration and Development Panel would be held on Tuesday 30th July 2019 at 6.00pm in the Council Chamber, Town Hall.

The meeting closed at 8.48 pm

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Regeneration and Development Panel		
DATE:	30 July 2019		
TITLE:	Corporate Performance Monitoring Full Year 2018-19		
TYPE OF REPORT:	Monitoring		
PORTFOLIO(S):	Performance		
REPORT AUTHOR:	Ged Greaves		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE




PURPOSE OF REPORT/SUMMARY:
The corporate performance monitoring report is in place to monitor progress against agreed performance indicators for the year. The report contains information on the corporate performance monitoring undertaken during 2018-19.
KEY ISSUES:
Performance indicators for 2018-19 have been agreed by portfolio holders and executive directors as the key performance measures for the year; they cover all directorates. These indicators are reported quarterly to the Corporate Performance Panel. This monitoring report highlights specific performance issues; where indicators have not met agreed targets they are drawn out into an action report, which provides additional detail on what actions are being taken to correct performance that has a variance to target. The 2018-19 monitoring report shows that of the 14 indicators, 9 targets have been met.
OPTIONS CONSIDERED:
Not applicable.
RECOMMENDATIONS:
The Panel is asked to: i. Review the performance monitoring report ii. Agree the actions outlined in the Action Report.
REASONS FOR RECOMMENDATIONS:
To demonstrate that the council monitors and puts in place appropriate actions to correct performance that has a variance to the set target, to assist us in meeting our statutory duty to try and secure continuous improvement.



1. Introduction

- 1.1 The council's performance management framework includes quarterly monitoring and reporting of performance. Each quarterly performance report is presented to the Corporate Performance Panel and made available to all councillors and portfolio holders for information on the council's intranet, Insite.
- 1.2 Corporately there are 50 performance indicators for 2018-19 and these have been agreed by portfolio holders and executive directors as the key performance measures for the year. Of this 50, 14 relate to the Regeneration and Development Panel's remit and these are reported in full in the performance monitoring report 2018-19.
- 1.3 Exception reporting is used whereby those indicators that have not met their target are drawn out into an action report. This report focuses attention on adverse performance. In addition to the notes shown on the full report, senior managers provide information on the actions being taken to bring performance in line or reasons why this cannot happen.
- 1.4 Indicators and targets are agreed by portfolio holders and executive directors. As part of its work programme, the panel may wish to consider the indicators within its remit and make recommendations regarding future performance measures and targets.

2. Monitoring Report - Key points from the 2018-19 performance monitoring report

- 2.1 The following tables summarise the council's current performance levels, comparing performance to the previous quarters.

		Number of indicators				Indicator
		Q1 2018-19	Q2 2018-19	Q3 2018-19	Full Year 2018-19	
Performance has improved		3	3	2	1	EP3b
Performance has not improved		0	1	2	3	EP3a,3c,3d
Performance has met and continues to meet target		2	1	1	1	EP5
Other: • new indicator for 2018-19 (no comparative data)		9	9	9	9	EP6,7,8 CO8a,8b, 9a,9b,10a, 10b
Total number of indicators		14	14	14	14	

	Number of indicators				Indicator
	Q1 2018-19	Q2 2018-19	Q3 2018-19	Full Year 2018-19	
Performance target met 	10	10	10	9	EP3a,3b,3c 3d,5,6,8 CO8a,10a
Performance target not met 	0	0	0	4	CO8b, 9a, 9b,10b
Other: <ul style="list-style-type: none"> • reported annually • figure not available • monitor only (no target set) 	4	4	4	1	EP7
Total number of indicators	14	14	14	14	

3. Issues for the Panel to Consider

Members should review the attached analysis of achievement of the agreed performance indicators for the year. The Action Report should then be reviewed to ensure areas which have not met target are appropriately addressed.

4. Corporate Priorities

Performance indicators are developed to monitor key activities many of which directly underpin the achievement of the council's Corporate Business Plan.

5. Financial Implications

None

6. Any other Implications/Risks

None

7. Equal Opportunity Considerations

None

8. Consultation

Management Team, senior officers and portfolio holder

9. Conclusion

Management Team actively monitors this information on a regular basis and uses the information highlighted on the action report to gain an understanding of the reasons for the levels of performance that have been reported. Members should use the report to assess the actions outlined in the action report which the panel is asked to agree.

10. Background Papers


Corporate Business Plan 2015/16 – 2019/20

Performance Monitoring Action Report Full Year 2018-19





Borough Council of
**King's Lynn &
West Norfolk**









This report highlights indicators that have not met target for 2018-19 and is a supporting document to the Performance Monitoring 2018-19 report. Comments / actions are recorded to help evidence performance management undertaken by the Council.

Status		This indicator has not met the target.
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Performance Indicators 2018-19

Ref	Name	2018/19 Target	2018/19 cumulative performance	Q4 2018/19 (Jan-Mar) performance	Status	Notes	Actions
CO8b 17	No of residential house sales completed - NORA	38	20	13		The project has been delayed due to utilities taking longer to install and connect than had been anticipated, therefore the properties were not ready for sale. 7 - exchanged and reserved 0 - early bird reservation 3 - yet to be released	The majority of properties will be fully built and available for purchase by July 2019. Those that are not complete are being left for buyer selections to be made and overall we aim to sell all of these properties by October 2019.
CO9a	No of residential houses commenced - Marsh Lane	130	129	-1		Commencement of the final property is on hold as this is part of the show home plot and is still needed for house sales. This will be used for the start of house sales on Lynnsport 3, which will save money and accelerate sales on that site.	Plot 130 can only commence once a final decision has been taken as to whether we have show homes on Lynnsport 3.
CO9b	No of residential houses sales completed - Marsh Lane	86	71	18		12 of the affordable houses did not complete within the 2018/2019 year due to programme delays, these will complete shortly. Also some sales slipped from March to April 2019 at the buyers request. 18 - exchanged and reserved 17 - early bird reservation 6 - yet to be released	House sales for our affordable units will all complete this year (a total of 15 units) and all properties bar the existing show homes are on track to sell by January 2020.
CO10b	No of residential houses sales completed - Lynnsport 4/5	39	13	10		The programme for this development changed due to Norfolk County Council's proposal to build a new school adjacent to the site, this has meant fewer houses being available than was originally forecast, however the site remains on target for its original completion date. 16 - exchanged and reserved 12 - early bird reservation 34 - yet to be released	The delay in sales was due to the school site necessitating change. However the build programme remains on schedule with all houses due to sell by June 2020.













Status	 Indicator has not met the target	 Indicator has met target	 New 2018-19 indicator
Trends	 The value of this indicator has improved	 The value of this indicator has worsened	 The value of this indicator has not changed

Actions being taken on indicators that have not met target are outlined on the accompanying Action Report

Environment and Planning

Ref	Link to Corporate Priority	Name	Good Performance	2017/18 cumulative performance	2018/19 target	2018/19 cumulative performance	2018/19 status	Versus this time last year	Note
EP3a	2	Processing of major development applications	Aim to maximise	100.0%	60.0%	92.0%			
EP3b	2	Processing of non-major development applications	Aim to maximise	84.2%	70.0%	93.0%			
EP3c	2	% of decisions on applications for major development that have been overturned at appeal, measured against total number of major applications determined	Aim to minimise	2.3%	10.0%	2.7%			
EP3d	2	% of decisions on applications for non-major development that have been overturned at appeal, measured against total number of non-major applications determined	Aim to minimise	0.6%	10.0%	0.9%			
EP5	2	% of standard land charges searches carried out within 10 working days	Aim to maximise	100%	95%	100%			
EP6	2	% of applications refused	Aim to minimise	7.36%	10%	6.62%			
EP7	2	% of refused applications then appealed/lodged	Aim to minimise	26.41%	-	29.03%	-		Monitor only
EP8	2	% of appeals allowed	Aim to minimise	35.71%	35%	0.00%			Q4 9 appeals - 0 allowed

Commercial Services

Ref	Link to Corporate Priority	Name	Good Performance	2017/18 cumulative performance	2018/19 target	2018/19 cumulative performance	2018/19 status	Versus this time last year	Note
CO8a	2	No of residential houses commenced - NORA	Aim to maximise	–	50	50			
CO8b	2	No of residential house sales completed - NORA	Aim to maximise	–	38	20			The project has been delayed due to utilities taking longer to install and connect than had been anticipated, therefore the properties were not ready for sale. 7 - exchanged and reserved 0 - early bird reservation 3 - yet to be released
CO9a	2	No of residential houses commenced - Marsh Lane	Aim to maximise	–	130	129			Commencement of the final property is on hold as this is part of the show home plot and is still needed for house sales. This will be used for the start of house sales on Lynnsport 3, which will save money and accelerate sales on that site.
CO9b	2	No of residential houses sales completed - Marsh Lane	Aim to maximise	–	86	71			12 of the affordable houses did not complete within the 2018/2019 year due to programme delays, these will complete shortly. Also some sales slipped from March to April 2019 at the buyers request. 18 - exchanged and reserved 17 - early bird reservation 6 - yet to be released
CO10a	2	No of residential houses commenced - Lynnsport 4/5	Aim to maximise	–	89	89			
CO10b	2	No of residential houses sales completed - Lynnsport 4/5	Aim to maximise	–	39	13			The programme for this development changed due to Norfolk County Council's proposal to build a new school adjacent to the site, this has meant fewer houses being available than was originally forecast, however the site remains on target for its original completion date. 16 - exchanged and reserved 12 - early bird reservation 34 - yet to be released

REGENERATION AND DEVELOPMENT PANEL WORK PROGRAMME 2019/2020

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	INFORMATION, OBJECTIVES AND DESIRED OUTCOMES
11th June 2019	Appointment of Vice Chairman	Operational		
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To review Membership of Task Groups and Informal Working Groups set up by the Panel
	High Street and Heritage Action Zone	Update	C Bamfield, M Henry, H Jamieson, S King, M Fuller	Workshop Session
	EXEMPT Corn Exchange Cinema Proposals	Update	C Bamfield	To receive an update. A tour of the Corn Exchange to be held prior to the meeting.
30th July 2019	King's Lynn Area Transport Study Update		Alan Gomm and Dave Robson	Update on Stage 1 report.
	Full Year 2018-2019 Performance Monitoring Report	Monitoring	Ged Greaves	Performance Monitoring
	Guildhall Workshop Session	Workshop Session	Chris Bamfield	To hold a workshop session on ideas for the future of the Guildhall which can be used to inform future bid applications.
	EXEMPT Nelson Quay/Boal Quay Development	Update	Chris Bamfield/Matthew Henry	
10th September 2019	Coastal Community Fund – Sail The Wash		Jason Richardson and Chris Bamfield	
	Update on Ely North Junction	Update	Chief Executive	An update on the progress of discussions/negotiations on the Ely North Junction

	EXEMPT – Derelict Land and Buildings Group Update	Annual Update	Regeneration and Planning	Annual update as requested by the Panel.
	Hunstanton Development Proposals	Policy Development	James Grant	Information on development sites.
29th October 2019	Walk around King's Lynn			Suggested by the Chairman to take place prior to the meeting.
	Q1 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	
	King's Lynn Area Transport Study Update		Alan Gomm and Dave Robson	Further update from July meeting.
	Future High Street Fund Update	Update	Chris Bamfield and Matthew Henry	
11th December 2019				
28th January 2020	Q2 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	
10th March 2020				

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To be scheduled:

- Southgates
- King's Lynn Port
- Heacham Beach Development opportunities
- Business Improvement District Update

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
6 August 2019						
	Audit Committee effectiveness	Non	Cabinet	Leader Deputy Chief Executive		Public
	Code of Corporate Governance	Non	Council	Leader Exec Dir – D Gates		Public
22	Business Rates Hardship Relief: Request To Reconsider A Refusal To Award Relief	Non	Cabinet	Leader Deputy Chief Executive		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Parkway – Accelerate Construction Scheme	Key	Council	Project Delivery		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
24 September 2019						
	Cinema Development Tender Results	Key	Cabinet	Culture, Heritage & Health Exec Dir – C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Capital Strategy	Key	Council	Leader Deputy Chief Executive		Public
23	Strategic Partnership Agreement – Cambridge and Peterborough Combined Authority	Key	Council	Business Development Chief Executive		Public
	Strategic Property Acquisition	Key	Cabinet	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	CIL Governance	Key	Council	Development Exec Dir – G Hall		Public
	Nelson Quay King's Lynn - Planning and Delivery	Key	Cabinet	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person

						(including the authority)
	Hunstanton Coastal Management Plan	Key	Cabinet	Environment Exec Dir – G Hall		Public
	Nar Ouse Enterprise Zone Implementation & Delivery	Key	Council	Projects Delivery Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
24	Major Housing Phase 3 – Enabling Work for Lynnsport 1	Key	Council	Project Delivery Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Development Options - Hunstanton	Key	Council	Project Delivery Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Parkway Accelerated Development Site	Key	Council	Project Delivery Exec Dir – C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person

						(including the authority)
	Heritage Action Zone – Unlocking Brown Field Sites and Chapel Street	Key	Cabinet	Project Delivery Exec Dir- C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
12 November 2019						
	King's Lynn Area Transport Study	Non	Cabinet	Development Exec Dir – G Hall		Public
	Major Housing Project 2	Key	Council	Corporate Projects and Assets Exec Dir - C Bamfield		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Waste Contract Procurement	Key	Cabinet	Environment C Bamfield – Exec Dir		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
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7 January 2020						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
17 March 2020						